



## EDUCATION PROGRAM VIC BOOKING REQUEST - 2020

SCHOOL			
ADDRESS			
PHONE		MOBILE	
TEACHER		POSITION	
EMAIL			
STUDENTS	(Number)	YEAR LEVEL	
PLEASE ADVISE OF ANY CULTURAL CONSIDERATIONS AND THE NAME OF THE TRADITIONAL CUSTODIANS FOR THE ACKNOWLEDGMENT OF COUNTRY:			
PLEASE BRIEFLY DESCRIBE WHERE YOUR STUDENTS ARE UP TO WITH THEIR STUDY OF THE PLAY:			
PLEASE DESCRIBE THE PERFORMANCE SPACE AND PARKING/LOADING INSTRUCTIONS:			

	Unit price inc GST (max 100 students)	Additional Students for bookings over 100 (\$11/12/16 per student)	Total (incl GST)
<b>Shakespeare Incursions</b> (Unit price is for up to 100 students)	\$1100/\$1250 (VCE)		\$
<b>Rehearsed Reading</b>	\$1600		\$
<b>Professional Development Session</b> (\$120 per teacher, \$600 min)	\$120		\$
<b>Shakespeare Workshop</b> (max 40 students)	\$600		\$
<b>Regional travel fee</b> (\$0.30 per km from Melbourne)			\$
		<b>TOTAL</b>	\$

Upon receiving this form, a member of our Education Team will contact you to discuss your booking.

**Australian Shakespeare Company**

Level 3, 188 Collins Street, Melbourne, 3000 T 03 8676 7511  
www.shakespeareaustralia.com.au admin@shakespeareaustralia.com.au  
ABN 1900 6105 102



Please specify which incursion you would like to book and when you would like us to perform:

	TERM 1	TERM 2	TERM 3	TERM 4
Much Ado About Nothing (VCE text)				
Play on Shakespeare (for Primary Schools)				
Play on Shakespeare (for Secondary Schools)				
Romeo & Juliet				
Macbeth				
A Midsummer Night's Dream				
The Merchant of Venice				

Incursions run for approximately 60 mins + Q&A with 2 actors. Much Ado About Nothing runs for 90 mins with 3 actors.

How did you hear about the Australian Shakespeare Company's TIE Program (please tick)?

- Newspaper       Facebook       Email newsletter       Word of Mouth  
 Brochure/Flyer       Conference       Booked previously       Shows for Schools  
 Australian Shakespeare Company website       Other: (please specify)

**PAYMENT:**

Once everything has been agreed upon, we will send you a confirmation containing a breakdown of your booking and our terms and conditions, and an invoice for a 50% deposit payment, which is required to lock in your session. Payment can be made by cheque, credit card or EFT payment. Once payment of the deposit has been processed we are only able to provide a credit note if you require to cancel the booking or alter your booked course date. Deposit payment is required 14 days after the date of issue or immediately if booked within 14 days of your workshop date. An invoice for the remaining fee will be issued after the completion of the workshop and is payable 14 days after this date.

**TERMS AND CONDITIONS:**

- By completing this Booking Request form you are indicating your acceptance of these terms and conditions.
- Deposit payment for the booking is required in advance of your confirmed booking date. Once payment has been processed we are unable to provide a refund or alter your booked course date.
- Should the course be cancelled by the Australian Shakespeare Company we will endeavour to re-book the course at a new date agreed with you. If this is not possible a credit note will be offered to the value of the cancelled course, valid for 12 months from the date of issue.
- The Australian Shakespeare Company does not accept any responsibility for participants' personal property.
- The Australian Shakespeare Company does not accept liability for any personal injury incurred during the normal conduct of the course.
- The Australian Shakespeare Company reserves the right to make photographic and/or visual recordings during the course for inclusion in our archives and for use in the Australian Shakespeare Company marketing materials.
- Audio and/or visual recording of any kind by participants is not permitted.
- Any personal information provided will be collected, used and stored solely in accordance with our Privacy Policy, available at <http://www.australianshakespearecompany.com.au/index.php/home/legals>.

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email a scan of your fully completed and signed booking request to:

E: [schools.vic@shakespeareaustralia.com.au](mailto:schools.vic@shakespeareaustralia.com.au)

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